**NDIGI GREENFIELDS CBO - KS 1758 A0udit Proposed Corrective Actions.**

Based on the Organization’s procedure for handling non-compliance, Ndigi Greenfields CBO is committed to ensure adequate and effective management of correcting failures identified during the audit. They are committed to having an efficient system and continuous improvement as they comply with the KS1758 COP. The following are proposed corrective actions for each non-compliance identified.

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| **CLAUSE** | **CORRECTIVE ACTION REQUEST** | **ROOT CAUSE ANALYSIS** | **PROPOSED CORRECTIVE ACTION** | **CORRECTIVE EVIDENCE** |
| 19.1  Legal & regulatory requirements | The organization’s county business Licence had expired on 31.12.2022 | * *The License had been paid for but the county government had delayed to issue.* | * *The license was issued as per the evidence.* * *Henceforth, Application for License renewals shall be done a month to expiry date to give an ample time of issuance.* |  |
| 10.3  Major Must | * The Scale ref SF 400 for weighing powder chemicals was not calibrated. * knapsack Calibration Record – NKJ1+ NKJ2 not available for December 2022 | * *Pesticide Weighing Scale had not been Calibrated because it was new.* * *The two Knapsacks had not been used in the month of December as the two spray men were on leave* | * *A policy on Weighing Scale and Knap sack calibration, [REF No. RA 04] has been developed as per the evidence* |  |
| 12.2.1A  Major Must | Beno carp 100SC found in the chemical store and was I use but is not PCPB approved for use in the certifiable crops | *The pcpb list of approved pesticides had expired at the time of pppl preparation* | *The PPPL has been revised at* ***BENOCARB*** *removed* |  |
| 12.3.14.4A  Legal & regulatory requirements | Empty PPP containers were found triple rinsed, not punctured | *The procedure for disposal of Empty PPPs containers was not in place to guide on the process.* | *The procedure has been developed with [Ref. No. 034] as per the evidence* |  |
| 12.3.10.4A Major Must | Spray operator overalls were made of absorbent materials. Operator was exposed during application of liquid Plant Protection Products | *The overalls were not waterproof but the graphene coveralls worn on top of the overalls were waterproof, however, they were short.* | *New waterproof Overalls have been purchased replacing the absorbent ones as per the evidence* |  |
| 14.1.5A  Major Must | Liquid Soap used in handwash was not labelled, no evidence it was food grade, no MSDS | *Company Procurement is centralized at the Headquarter, therefore soap is purchased in large quantities and supplied to our different CBOs. The MSDs File for the soaps is stored there.* | *All MSDS Files shall be kept at the CBO centre office. The MSDS is hereby provided as per the evidence.* |  |
| 13.0  Major Must | Individual farmers had been trained in basic food hygiene and harvesting procedures, however there was no evidence that their workers who ALSO participate in the harvest operations had been trained. | *The farmer had more than the projected volumes hence outsourcing for a few harvesters* | *Hygiene training was done to the workers of farmers as per the evidence Training record* |  |
| 5.1.5.A  Legal & regulatory requirements | Product recall procedure available but mock recall had not been done | *The mock recall had been done but via a phone call* | *A mock recall has been done via email as per the shared conversation* |  |
| 11.1.6B  Minor Must | No Irrigation records were available for review. | *The company had not developed Irrigation Record for the farmers since farmers didn’t have a mechanism of measuring the water used* | *Irrigation Record was developed as attached* |  |
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