



SONDU SECONDARY SCHOOL

P.O BOX 48 – 40109, SONDU.

Tel: 0720832835 Email: sondusecondary@gmail.com

K.C.P.E MARKS: 298

K.C.P.E SCHOOL INDEX NO: _____

K.C.P.E NAME: MARY ALHAMBO ODRO

ADDRESS: _____

RE: FORM ONE ADMISSION 2021

I am pleased to inform you that you have been offered a place in **Form One** in this institution.

You are therefore required to report to school on 2/8/2021 at 8.00 a.m. The last date of reporting is 6/8/2021 failure to which the offer shall be deemed forfeited.

A condition for admission is full payment of Term **one** lunch fees of **ksh. 6,000**, Payable by Banker's Cheque drawn in the name of the school, or direct deposit to school lunch account A/C No. 1201450233, KCB Sondu Branch. **NO CASH ACCEPTED IN SCHOOL.**

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REQUIREMENTS

- i. KCPE result slip – original and copy.
- ii. Birth Certificate – original and copy.

OTHER REQUIREMENTS TO BE CHECKED ON ARRIVAL

A. Other personal items

- i. Spring file.
- ii. A complete Mathematical set (Oxford).
- iii. An English Dictionary.
- iv. Kamusi ya Kiswahili.
- v. Revised Standard Version Bible
- vi. Scientific calculator.

B. SCHOOL UNIFORMS

BOYS

- i. Two short-sleeved purple shirts with school badge.
- ii. Two pairs of Navy blue trousers.
- iii. A pair of grey socks with blue and white bands.
- iv. A navy blue tie with school badge.
- v. A purple V-shaped necked pullover with school badge.
- vi. A purple V-shaped necked Wind Breaker with school badge.
- vii. A pair of white rubber shoes for games.
- viii. A pair of black leather shoes with laces.
- ix. Games kit(Red t-shirt-*school name printed*- and a navy blue short)

GIRLS

- i. Two short sleeved light purple blouse with school badge.
- ii. Pair of Navy blue tie with school badge.
- iii. A Navy blue skirt with inverted boxed pleats.
- iv. Two pairs of white socks with blue strips.
- v. A purple V-shaped necked pullover and Wind Breaker.
- vi. A pair of black leather shoes (with laces)
- vii. A pair of white rubber shoes for games.
- viii. Games kit(Red-*school name printed*- t-shirt and a navy blue short)

The uniform to be bought from shop – provided the above specifications are met.

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APPENDIX I

STUDENT ACADEMIC REPORT

(To be filled by the K.C.P.E School Head teacher)

1. Student Name (Surname First)
2. K.C.P.E Index Number
3. Name of School
4. Address of the school
5. Year of Admission
6. K.C.P.E Examination Results

SUBJECT

MARKS

GRADE

English

Kiswahili

Mathematics

SST/C.R.E

Science & Agriculture

TOTAL

7. Co-Curriculum Activities:

8. Character/Conduct:

9. Position or responsibility held in the school (if any):

10. Any other relevant information:

11. Name of the Headteacher:

.....Signature:

SCHOOL RUBBER STAMP

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APPENDIX II

STUDENT PERSONAL DETAILS FORM

(To be filled by the Parent and the Student)

1. Student Name (Surname First):

Date of Birth:

2. (i) Father's Name:

Occupation:

(ii) Mother's Name:

Occupation:

3. Name of the person paying fees:

4. Relationship:

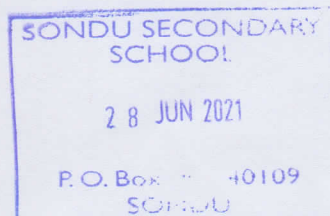
5. Current Address:

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SCHOOL RULES AND REGULATIONS

1. Ignorance of these school rules and regulations is a serious offence.
2. Students must be respectful and obedient to teachers and other school authorities.
3. Students must wear full and recommended uniforms and be smart at all times. Games uniforms must be worn at Games time and during sporting activities. Chemically treated hair, ornaments and painted nails are not allowed.
4. Students must be punctual for all lessons and other school activities in which they are involved.
5. Students must work hard in class present themselves for all examinations and do well in the examinations.
6. Fighting, quarreling, stealing, drinking alcohol, smoking and noise making are highly prohibited.
7. Handling and being in possession of obscene and pornographic literature, drugs (including miraa, bhang, alcohol, cigarettes, 'kuber' etc.) and any non- recommended materials is prohibited for all students.
8. There must be no leaving school compound in the course of daily programmes without official permission from the headteacher, the deputy Headteacher or Teacher on Duty. Students must report back to the teacher on duty upon returning.
9. All arrangements for tidying up the school must be strictly adhered to by all students.
10. Students are expected to provide proper care to furniture and all other school property.
11. All students are expected to communicate in either English or Kiswahili.
12. Students should not talk to strangers or visitors within the school compound without official permission. However, students are expected to politely guide or report visitors or strangers to the office at once.
13. It is an offence for the students to pass the school fence. Disciplinary action will be taken against offenders as necessary.
14. No student is allowed to absent himself/herself from school without prior report back to Senior Master, Deputy Headteacher or Headteacher.
15. The school operates a Lunch programme where only a simple ordinary vegetarian diet is provided (no special meals).
16. Being a Church -- Sponsored School, the school operates a Pastoral programme which must be attended by all students irrespective of their religious background.

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LUNCH FEES STRUCTURE 2021

LUNCH PROGRAMME – A/C NO. 1201450233

The school is a Day School and students are provided with **Ten O'clock TEA and Lunch** at a fee of **Kshs.12, 000** per year.

| TERM I-2021 50% | TERM II-2021 30% | TERM III - 2021 20% | TOTAL 100% |
|--------------------|---------------------|------------------------|---------------|
| Ksh 6,000 /= | Ksh 3,600/= | Ksh 2,400/= | Ksh 12,000/= |

MR. WILLY CHEPKANGOR
PRINCIPAL.



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